Student Employee Rehire Checklist (less than 6 months)

☐ PPAF

☐ Student Employee Application

☐ Student Job Description

☐ W-4 Form (for the current calendar year)

☐ Direct Deposit Form (with voided check or direct deposit form issued by the financial institution attached)

☐ Background Disclosure and Authorization Form

☐ Student Verification Form with Class Schedule Attached

☐ TIAA-CREF Form (Non-Auraria Campus school)