Auraria Board of Directors
Meeting Agenda
June 26, 2013 – 7:30 a.m.
Tivoli 320 – Baerresen Ballroom

Tamara Door, Chair
Governor Appointment

Maria Garcia Berry
Governor Appointment

Yolanda Ortega
Governor Appointment

Cliff Richardson
Interim President, Community College of Denver

Richard E. Martinez, Jr.
State Board for Community Colleges and Occupational Education

Stephen Jordan
President, Metropolitan State University of Denver

Dawn Bookhardt
Metropolitan State University of Denver Board of Trustees

Donald Elliman
Chancellor, University of Colorado Denver

Stephen Ludwig
University of Colorado Board of Regents

David Kottenstette
Representative, Faculty Advisory Committee to the Auraria Board

Justin Bush
Representative, Student Advisory Committee to the Auraria Board
1. **Approval of Minutes:**
   Regular meeting minutes of the March 27, 2013 meeting.

   **Recommended Motion:** That the Auraria Board of Directors approve the minutes of the March 27, 2013 meeting as presented.

   (Note: The Auraria Board meeting scheduled on May 22, 2013 was postponed due to lack of quorum).

2. **Reports:**
   A. Chair of the Board, Tamara Door
   B. Faculty Advisory Committee to the Auraria Board, David Kottenstette
   C. Student Advisory Committee to the Auraria Board, Justin Bush
   D. Institutional Executives, Cliff Richardson, Dr. Stephen Jordan, Don Elliman
   E. Executive Vice President for Administration, Barbara Weiske
   F. Auraria Foundation, Yolanda Ortega
   G. Legislative Report - (no report)

3. **Approval Items:**

   The budget for FY 13-14 is presented for approval, including the general fund, student bond fund, parking fund, and internal controlled/deferred maintenance fund. The institutional Chief Financial Officers and AEC have reviewed and endorsed the funds, principles and assumptions. The general fund utilizes the mutually adopted funding formula for institutional appropriations, as does the deferred maintenance fund. The core budget has been adjusted for mandated cost increases. In addition, the base budget includes an increase supported by the institutions for adding two additional police positions, in recognition of the changes and growth occurring on campus. Primary elements of the budget will be presented (see attached summary sheets). The full budget detail is also attached, including the required budget resolution.

   **Recommended Motion:** That the Auraria Board of Directors approve the budget and associated budget resolution for the Fiscal 2013-2014 period, as presented.
B. City of Denver Right-of-Way Dedication Along Walnut Street (attachment: Walnut St. ROW Dedication Exhibit)

When Walnut Street was reconstructed between 5th and 7th Streets in conjunction with the creation of Auraria Parkway in 1989, the right-of-way conveyance and dedication to the City did not follow the curve in the road. As a result, some of the sidewalk on the south side of Walnut Street remained AHEC property. As part of the 5th Street Garage project, the City of Denver has requested that this oversight be corrected by dedicating the remnant parcel to the City. A legal description of the parcel has been prepared, and a quitclaim deed will be prepared conveying the parcel to the City. The parcel totals 780 square feet and consists of sidewalk and the typical one foot behind sidewalk that is the usual right-of-way. AHEC staff and legal counsel have reviewed this matter and request that the Board authorize the Executive Vice President for Administration to execute a quitclaim deed conveying the parcel to the City. A copy of the illustration of the parcel is attached, and staff and legal counsel will be available at the Board meeting to answer any questions.

**Recommended Motion:** That the Auraria Board of Directors authorize the Executive Vice President for Administration to execute a quitclaim deed conveying a 780 square foot parcel along the southern edge of Walnut Street to the City of Denver on behalf of the Auraria Board.

C. Xcel Energy Easement (d.b.a. Public Service Company of Colorado) (attachment: Xcel Easement)

In order to upgrade the Auraria Campus’ electric service from Xcel Energy, the existing switch cabinets need to be replaced with a new Automatic Throw Over (ATO) cabinet. As the campus must continue to have electric service until the new ATO is in place, the ATO must be placed in a different location than the current switch cabinets. The current switch cabinets are located adjacent to the Holly Lot entrance off of Curtis Street, and the new ATO will be located within the Holly lot to the north (and, Southwest of the Golda Meir House). This location also better supports the master plan and future development.

This location will require the extension of an Xcel duct bank from their current manhole in Curtis Street to the north and east. The proposed location of the duct bank and ATO are shown on the attached exhibit (see Xcel Easement Attachment for a depiction of the duct bank and ATO location). This easement will be ten feet wide for the duct bank and then larger to encompass the ATO cabinet and needed clearance area for maintenance. This easement will be non-exclusive.
This easement must be agreed to prior to Xcel beginning work, but will not be recorded until the project is complete to ensure that the easement area matches the exact location of the duct bank. Legal Counsel has reviewed the easement agreement and has approved its form.

**Recommended Motion:** That the Auraria Board of Directors authorize the Executive Vice President for Administration to execute the easement with Xcel Energy on behalf of the Auraria Board.

**D. State Controlled Maintenance Request** *(attachment: Controlled Maintenance 2014)*

The State Controlled Maintenance request, prepared annually with input from the three institutions, is submitted to the State Architect’s Office for their review and inclusion in their annual State report for submittal to the State Appropriation Committee for funding consideration. In 2013, the Campus received favorable rankings and funding to install a fire sprinkler suppression system in the Arts Building, and phase 1 funding to address ADA issues on the 10th Street pedestrian mall.

The proposed submittal request for the 2014 year includes:

1. Phase 2 funding to continue the 2013 project intended to address ADA issues on the 10th Street pedestrian mall ($372,071);
2. Replace Fire Alarm Systems – (Central Building, Rectory, St. Cajetan’s and Children’s College) – Phase 1 ($380,000);
3. Facilities Services Building Systems Replacements & Repairs ($831,278).

**Recommended Motion:** That the Auraria Board of Directors approve the Controlled Maintenance List, as presented, for submittal.

**E. Five Year Capital Construction and 2014-15 Request** *(attachment: Capital Construction)*

The Capital Construction 5 Year Plan has been updated by AHEC and the institutions based on approvals received last year. The Auraria Library remains the number one project due to its importance as a shared resource as well as receiving initial funding for the 2013-14 year in the amount of $4,000,000. The Auraria Library program plan was approved by the Colorado Department of Higher Education in the fall of 2012.
Additional funding is being requested for the Auraria Library in 2014-15. The remainder of the five year plan is the Arts Building renovation. The shared Engineering/Technology Building that was on last year’s list has been removed at the direction of the institutions as they are each moving forward with individual buildings to address these specific needs.

Also included on this list are projects the institutions are submitting that are either seeking funding from the state or cash funded project requests.

**Recommended Motion:** That the Auraria Board of Directors approve the Five Year Capital Construction Plan and the submittal of a FY 2014-15 funding request for the Auraria Library.

4. **Discussion / Presentation Items:**
   (None)

5. **Public Comment**

6. **Adjourn**