

Auraria Campus Police Department

Policy Manual

Table of Contents

Chief's Preface	1
Law Enforcement Code of Ethics	2
Mission Statement	3
Chapter 1 - Law Enforcement Role and Authority	8
100 - Law Enforcement Authority	9
101 - Oath of Office	12
102 - Policy Manual	13
Chapter 2 - Organization and Administration	16
200 - Organizational Structure and Responsibility	17
201 - Departmental Directive and Special Orders	19
202 - Emergency Management Plan	20
203 - Training	22
204 - Electronic Mail	26
205 - Administrative Communications	28
206 - Retiree Concealed Firearms	29
Chapter 3 - General Operations	32
300 - Use of Force	33
301 - Use of Force Review Boards	42
302 - Handcuffing and Restraints	45
303 - Control Devices and Techniques	50
304 - Conducted Energy Device	55
305 - Officer-Involved Shootings and Deaths	62
306 - Firearms	71
307 - Vehicle Pursuits	81
308 - Officer Response to Calls	94
309 - Canines	98
310 - Domestic Violence	108
311 - Search and Seizure	114
312 - Temporary Custody of Juveniles	116
313 - Adult Abuse	126
314 - Discriminatory Harassment	132
315 - Child Abuse	137
316 - Missing Persons	145
317 - Public Alerts	152
318 - Victim and Witness Assistance	159
319 - Bias-Motivated Crimes	162
320 - Standards of Conduct	165
321 - Department Technology Use	172
322 - Report Preparation	176

Auraria Campus Police Department

Policy Manual

323 - Media Relations	181
324 - Subpoenas and Court Appearances	185
325 - Reserve Officers	188
326 - Mutual Aid and Outside Agency Assistance	192
327 - Registered Offender Information	194
328 - Major Incident Notification	198
330 - Death Investigation	200
331 - Identity Theft	203
332 - Private Persons Arrests	205
333 - Limited English Proficiency Services	207
334 - Communications with Persons with Disabilities	215
335 - School Employee Arrest Reporting	224
336 - Student Arrest Reporting	225
337 - Biological Samples	226
338 - Public Safety Video Surveillance System	228
339 - Child and Dependent Adult Safety	232
340 - Service Animals	236
341 - Volunteers	238
342 - Native American Graves Protection and Repatriation	245
343 - Off-Duty Law Enforcement Actions	247
345 - Department Use of Social Media	249
346 - Community Relations	252
347 - Extreme Risk Protection Orders	257
Chapter 4 - Patrol Operations	261
400 - Patrol Function	262
401 - Bias-Based Policing	265
402 - Shift Briefing	268
403 - Crime and Disaster Scene Integrity	270
404 - Ride-Alongs	272
405 - Hazardous Material Response	276
406 - Hostage and Barricade Incidents	279
407 - Response to Bomb Calls	284
408 - Civil Commitments	289
409 - Summons Releases	292
410 - Foreign Diplomatic and Consular Representatives	294
411 - Rapid Response and Deployment	298
413 - Immigration Violations	301
414 - Emergency Utility Service	305
415 - Patrol Rifles	306
416 - Aircraft Accidents	309
417 - Field Training Officer Program	313
418 - Obtaining Air Support Assistance	316
419 - Contacts and Temporary Detentions	317
420 - Criminal Organizations	322
421 - Watch Commanders	326
422 - Mobile Audio Video	327

Auraria Campus Police Department

Policy Manual

423 - Mobile Digital Terminal Use	334
424 - Portable Audio/Video Recorders	336
425 - Public Recording of Law Enforcement Activity	341
426 - Medical Marijuana	344
427 - Bicycle Patrol Unit/Motorcycle Patrol Unit	350
428 - Foot Pursuits	354
429 - Automated License Plate Readers (ALPR)	359
430 - Homeless Persons	361
431 - Suspicious Activity Reporting	364
432 - Crisis Intervention Incidents	366
433 - First Amendment Assemblies	371
434 - Civil Disputes	377
435 - Medical Aid and Response	380
Chapter 5 - Traffic Operations	386
500 - Traffic Function and Responsibility	387
501 - Traffic Accident Response and Reporting	390
502 - Vehicle Towing and Release Policy	393
503 - Impaired Driving	397
504 - Traffic Citations	404
505 - Disabled Vehicles	406
506 - Abandoned Vehicle Violations	407
Chapter 6 - Investigation Operations	409
600 - Investigation and Prosecution	410
601 - Sexual Assault Investigations	415
602 - Confidential Informants	421
603 - Eyewitness Identification	426
604 - Computers and Digital Evidence	431
606 - Brady Material Disclosure	435
607 - Unmanned Aerial System (UAS) Operations	439
608 - Warrant Service	442
609 - Operations Planning and Deconfliction	447
Chapter 7 - Equipment	453
700 - Department-Owned and Personal Property	454
701 - Personal Communication Devices	457
702 - Vehicle Maintenance	461
703 - Vehicle Use	464
704 - Cash Handling, Security and Management	471
705 - Personal Protective Equipment	473
Chapter 8 - Support Services	478
800 - Dispatch	479
801 - Property and Evidence	486
802 - Records Section Procedures	498
803 - Records Maintenance and Release	501

Auraria Campus Police Department

Policy Manual

804 - Protected Information	507
805 - Jeanne Clery Campus Security Act	511
Chapter 9 - Custody	516
900 - Temporary Custody of Adults	517
901 - Custodial Searches	529
902 - Prison Rape Elimination	534
Chapter 10 - Personnel	544
1000 - Recruitment and Selection	545
1001 - Evaluation of Employees	550
1002 - Grievance Procedure	554
1003 - Anti-Retaliation	555
1004 - Reporting of Employee Convictions	558
1005 - Drug- and Alcohol-Free Workplace	560
1006 - Sick Leave	563
1007 - Communicable Diseases	565
1008 - Smoking and Tobacco Use	570
1009 - Personnel Complaints	571
1010 - Seat Belts	581
1011 - Body Armor	583
1012 - Personnel Records	585
1013 - Commendations and Awards	590
1014 - Fitness for Duty	592
1015 - Meal Periods and Breaks	595
1016 - Lactation Break Policy	596
1017 - Payroll Records	598
1018 - Overtime Compensation Requests	599
1019 - Outside Employment	601
1020 - Occupational Disease and Work-Related Injury and Death Reporting	606
1021 - Personal Appearance Standards	608
1022 - Police Uniform Regulations	610
1023 - Nepotism and Employment Conflicts	616
1024 - Department Badges	619
1025 - Temporary Modified-Duty Assignments	621
1026 - Employee Speech, Expression and Social Networking	625
1027 - Illness and Injury Prevention	629
1028 - Support for Members Involved in a Shooting or Fatal Use of Force	635
Attachments	637
ACPD 344 Support for Members Involved in a Shooting or Fatal Use of Force .pdf	638
Electronic Access Card Directive 11-22-2016.pdf	639
CJIS Security.pdf	640