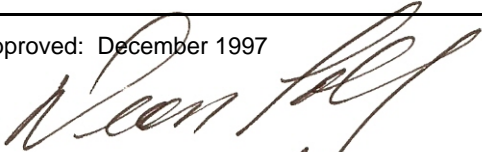


**Auraria Higher Education Center
Office of the Executive Vice President for Administration
Administrative Policies and Procedures**

**Policy # P4
Use of State Property for Personal Gain or
Benefit**

Page 1 of 1

Approved: December 1997



EVPA Signature:

Last Revised: January 16, 1998

USE OF STATE PROPERTY FOR PERSONAL GAIN OR BENEFIT

POLICY

Use of State property, materials, equipment of time by any AHEC employee for personal gain or benefit, is expressly prohibited. If it becomes necessary to use State property for State business off the campus of the Auraria Higher Education Center, such use is by a division director, approval must be granted by the Executive Vice President for Administration or his designee.